

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room C  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing MI 48917

**TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES**  
**MONDAY, FEBRUARY 9, 2015**

**I. CALL TO ORDER –**

Supervisor Fletcher called the meeting to order at 6:00 p.m.

**II. ROLL CALL –**

Members Present: Supervisor Kenneth Fletcher, Treasurer Howard Pizzo, Clerk Mary R. Clark and Trustees Jeff Hicks, Doug Kosinski, Dennis Fedewa, and Karen Mojica (arrived at 6:06 PM).

Members Absent:

Others Present: Acting Manager Jeff Anderson, Parks and Recreation Department Director Marcus Kirkpatrick, Utility Department Director Tom Morrissey, Community Development Department Director Mark Graham, Utility Department Deputy Director Rick Kane, and Lt. Wriggelsworth

TRUSTEE KOSINSKI MOVED TO EXCUSE TRUSTEE MOJICA FROM THE FEBRUARY 9, 2015 COMMITTEE OF THE WHOLE MEETING.

TRUSTEE HICKS SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**III. SET/ADJUST AGENDA –**

Trustee Fedewa stated that he would like to add discussion items to the agenda, naming policy, and Board member notifications.

TRUSTEE HICKS MOVED TO APPROVE THE AGENDA AS AMENDED.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**IV. PUBLIC COMMENT – None**

**V. MANAGER'S REPORT – Jeff Anderson**

*Trustee Mojica arrived at 6:06 PM.*

Door keys will be collected from staff members who do not need them to enter the building, door should be opened with key cards.

Mr. Anderson spoke with Blair Ballou from the Eaton County Road Commission on Friday, February 6, 2015, to thank him for the snow plowing efforts in Delta Township. Mr. Ballou stated that the Road Commission hired three contractors to help plow snow from the subdivisions.

Mr. Ballou has sent a map of the anticipated resurfacing projects in Delta Township for this construction year from the millage to Community Development Department Director Mark Graham. Mr. Ballou has encouraged feedback on these projects.

Mr. Anderson received a phone call from Bob Robinson of Eaton County Treasurer. Mr. Robinson stated that they are interested in providing periodic services in Delta Township for County Treasurer, Drain Commissioner, Register of Deeds, and possibly County Clerk.

## **VI. ITEMS OF DISCUSSION**

### **1. Revised Appointment Policy to Establish a Board of Water and Light Board Non-Voting Advisory Member – Ken Fletcher**

Supervisor Fletcher stated that Mayor Bernero of the City of Lansing had discussed possible charter amendments, adding the Board of Water and Light as a City department, and appointing someone from the Mayor's cabinet as director. Mayor Bernero had decided before his State of the City Address not to pursue the plan to merge the Board of Water and Light with City of Lansing offices.

New Non-voting Board of Water and Light members start July 1, 2015.

Supervisor Fletcher reviewed the appointment process for the Delta Township representative on the Board of Water and Light.

Clerk Clark stated that the Complaint Review Committee needs to be added to the list, and she is in support of staying with the policy that is currently in place for all other appointments.

A discussion ensued among Board members regarding the selection process for the Board of Water and Light Delta Township representative, and how the process compares to the selection of members on other Township Boards and Commissions.

### **2. CATA Ridership in Delta 4<sup>th</sup> Quarter Report – Jeff Anderson**

Mr. Anderson stated that Deb Alexander from CATA attended the Transportation Committee meeting held on Tuesday, February 3, 2015 to share some updates with Delta Township. CATA reports that there were significant increases in ridership from October through December of 2014, which were broken down into three categories, JARC (rides to and from places of employment), New Freedom (ADA/SpecTran registered riders), and general ridership. Ms. Alexander stated

that CATA's first quarter in Delta Township exceeded their expectations, and grew faster than the first three months in Meridian and Delhi Townships. The total number of rides in the quarter were 3,824, and approximately 1/3 of those rides were transfers from another form of public transportation.

Mr. Anderson stated that in the future, CATA will provide a plotting map. This map will show where the riders are coming from and going to.

CATA information will be added to the "Services" section of the Township website, and Economic Development Director Ed Reed will continue to visit businesses within the Township, and share information on CATA services.

**3. Pole Sign Prohibition and Regulation of Non-Conforming Signs – Mark Graham**

Community Development Director Mark Graham reviewed the pros and cons of prohibition on new pole signs on West Saginaw East of Elmwood Road, regulation of non-conforming pole signs. Mr. Graham also mentioned a few alternatives in regards to non-conforming pole signs.

A discussion ensued among Board members regarding the non-conforming pole signs in Delta Township, and the pros and cons as presented to them by Mr. Graham.

**4. Annual Reports:**

**a. Delta Patrol – Lt. Mark Wriggelsworth**

Lt. Wriggelsworth reviewed event statistics in Delta Township for the period of 2012 – 2014, as well as Delta Patrol objectives.

**b. Parks, Recreation, and Cemeteries – Marcus Kirkpatrick**

Marcus Kirkpatrick reviewed the short and long term goals, accomplishments and updates for 2014; including a new software update, allowing residents to utilize more online services.

Mr. Kirkpatrick stated that there will be an Eaton County sponsored event at the recycle center on Millett Highway on May 16, 2015, and CRT TVs and monitors will be accepted at that event.

Trustee Fedewa asked Mr. Kirkpatrick for a status update on the acquisition of the Mt. Hope property.

Mr. Kirkpatrick stated that the agreement from Governor Snyder is required before any further steps can be taken.

c. Utilities Department – Tom Morrissey

Rick Kane and Tom Morrissey reviewed the Utility Department goals and accomplishments for 2014.

**5. Naming Policy**

Jim Salkiewicz attended the December 8, 2014 Committee of the Whole meeting, regarding the possibility of naming a something in the township after Joe Drolett. Steve Slater stated that they are looking for follow up information regarding that discussion.

Trustee Fedewa stated that he would like to begin the process for a naming rights policy.

Township staff will present information on a naming rights policy to the Board on March 9, 2015 Committee of the Whole meeting.

**6. Board Member Notifications**

Trustee Fedewa stated that Delta Township staff is very efficient in notifying the Board members of issues that affect the Township, but was unaware of the “Ransom” computer virus that was covered by local media.

Trustee Fedewa stated that communications regarding the MTA conference were sketchy, he called the MTA on the Friday before the event for details.

Supervisor Fletcher stated that communication is the responsibility of members of the board and that all are encouraged to travel together and attend all sessions of a conference to be true to the taxpayers of the township.

**VII. ADJOURNMENT**

Supervisor Fletcher adjourned the meeting at 8:40 PM

CHARTER TOWNSHIP OF DELTA

KENNETH FLETCHER, SUPERVISOR

MARY R. CLARK, CLERK